



TRANSPORT POLICY

Purpose

To ensure safe, reliable, and efficient transportation services for students to and from school while adhering to Kuwait's traffic laws and safety regulations.

General Guidelines

1. Eligibility for Transport Services:

- Transport services are available to all students residing within the designated school transport zones.
- Parents must complete a transport application form and agree to the policy's terms before availing of the service.

2. Routes and Stops:

- The school will designate specific routes and stops based on student residential locations.
- Changes to routes or stops must be formally requested and approved by the school.

3. Timing and Punctuality:

- Students should arrive at their assigned bus stops 5–10 minutes before the scheduled pick-up time.
- Buses will not wait for late students to ensure timely service for all passengers.

4. Behavior on the Bus:

- Students must remain seated, wear seat belts, and avoid disruptive behavior.
- Eating, drinking, or littering on the bus is prohibited.
- Respectful behavior towards the driver, chaperones, and fellow students is mandatory.

5. Parental Responsibility:

- Parents are responsible for ensuring their child's safety at the pickup and drop of bus stop.
- In case of early dismissal or transport cancellation, parents must make alternate arrangements.

Safety Measures

1. Bus Safety Features:

- All buses comply with Kuwait's traffic safety regulations and are equipped with seat belts, fire extinguishers, and first aid kits.
- Periodic maintenance and safety checks are conducted.

2. Trained Personnel:

- Drivers and bus attendants are trained in safety protocols, traffic regulations, and childcare.

3. Emergency Protocols:

- The school has a plan for emergencies, such as accidents or vehicle breakdowns.
- Parents will be promptly informed in such situations.

4. Monitoring and Supervision:

- Buses may be equipped with CCTV cameras and "Locate App" for safety and security.
- A designated bus attendant will supervise students during transit.

Cancellations and Delays

1. Weather Conditions:

- Transport services may be delayed or canceled due to severe weather (e.g., sandstorms or heavy rain).
- Parents will be notified through the school's communication channels.

2. Delays:

- In case of unavoidable delays, parents will receive timely updates via SMS or email.

Violation of Policy

1. Disciplinary Actions:

- Misbehavior or repeated violations of bus rules may result in temporary or permanent suspension of transport privileges.
- Parents will be notified of any such incidents.

2. Damage to Bus Property:

- Any intentional damage caused by a student will be charged to the parents for repair or replacement.

Fees and Payment

1. Fee Structure:

- Transport fees are determined based on distance from the school and are billed per semester.

2. Payment Schedule:

- Fees must be paid by the due date. Non-payment may result in the suspension of services.

Communication Channels

- **Transport Coordinator Contact:** Parents can contact the school's transport coordinator for inquiries or concerns.
- **Bus Tracking:** A bus tracking app or system will be provided to parents to monitor their child's transit in real-time.

Agreement

Parents and students must sign a transport agreement acknowledging the terms of the policy before availing of the service.

This policy ensures a safe and positive transport experience for all stakeholders in the school community.

DOCUMENT CONTROL

COMPLIANCE	
<i>Compliant with</i>	Local legislation

AUDIENCE	
<i>Internal</i>	Parents of students travelling by school bus in Dasman Bilingual School

VERSION CONTROL	
<i>Author</i>	Fay Khan
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