



DISCIPLINE AND BEHAVIOR POLICY

- Dasman Bilingual School prioritizes a healthy, safe, and respectful environment.
- Students' rights are protected to enhance learning and teach responsibility and interpersonal skills.
- No student is allowed to disrupt the education of others or hinder teachers' ability to deliver quality instruction.
- Disciplinary processes aim to reduce disruptions and support responsible behavior in the school community.

Student Expectations

Students are expected to abide by the following principles:

- No student will endanger themselves or others
- There is a series of clear expectations that will be acknowledged and followed in the classroom
- All students will report to class on time and be ready to learn
- No student will be allowed to attend class without an appropriate school uniform
- All students will arrive in class with the appropriate materials
- Students will not leave the classroom without permission
- Students will not be allowed to leave class frequently for personal issues
- Students will manage their verbal communication strictly around the prescribed rules of the teacher
- Students will not be allowed to speak Arabic in an English language Classroom
- Students will keep hands, feet and other objects to themselves

School-Wide Standards

The standards of behavior that are expected in all school, classroom and off campus related activities are as follows. All school members will:

- Respect the rules, policies and regulations of DMBS and our host nation, Kuwait
- Show respect and demonstrate honesty and integrity
- Respect the differences between individuals including their ideas and opinions
- Treat one another with dignity and respect at all times, especially when there is a disagreement

Cognita: Thrive in a rapidly evolving world.

- Treat others fairly, regardless of race, ancestry, place of origin, color, citizenship, religion, gender, age or disability
- Respect the rights of others
- Respect persons who are in a position of authority
- Respect the needs of others to work in an environment of learning and teaching
- Take appropriate measures to help and care for those in need
- Not be in possession of tobacco

No Tolerance Behavior

- Possession of or the use of drugs or alcohol
- Possession of weapons or the use of any object as a weapon
- Physical assault or fighting
- Habitual defiance and wilful disobedience
- Intimidation or threat of violence towards staff or students
- Use of inappropriate language at any time directed towards staff or students
- Use of any application on the internet such as "Face Book", "My Space" or email to demean a student or staff member in or out of school

Disciplinary Behavior

- The following includes behaviors that take place in the classroom or school related activities and interfere with a student's right to learn, the teacher's right to teach or steals the dignity of another person. There will be immediate disciplinary consequences for these behaviors:
- Tardiness
- Truancy
- Theft
- Cheating and dishonesty
- Racist remarks
- Violation of the classroom rules
- Chronic disruption of class
- Inappropriate use of the internet
- Violation of the Uniform Policy
- Vandalism
- Forgery
- Plagiarism
- Harassment
- Bullying - verbal, physical, written or electronic
- Defiance and wilful disobedience
- Disrespect/ Offensive conduct
- Profanity, obscene language or gestures to staff

Consequences

There are three categories of behavior outlined in the Code of Behavior. They are General Misconduct, Serious Misconduct and Illegal Misconduct.

Following these behaviors, in-school actions will include:

- Peer mediation
- Loss of classroom privileges/incentives
- Confiscation of mobile phones/ electronic devices
- Extra assignments where applicable
- Classroom removal
- Parental notification
- A conference with parents
- Detention/ Partial loss of break
- Restitution
- Counselling/ Reflection
- A written apology
- Official verbal or written reprimand from Principal/ Vice Principal
- Other sanctions following discussion between parents, class teacher and Principal/ Vice Principal
- For serious episodes, withdrawal from class, suspension from school and ultimately, if necessary, exclusion from school.

The Classroom

Each teacher will have a written set of rules and a Classroom Management Plan as part of the syllabus forwarded home to parents. Parents are required to provide accurate contact information that includes a mobile and home phone number or fax and an email address.

The teacher's Classroom Management Plan will include:

- Consequences used by the teacher to manage class behaviour
- The steps and procedures the teacher will follow
- The negative consequences that will be used
- A time frame whereby the teacher will contact the parents

Office Referral

When a student is referred to the appropriate office for negative behavior the following procedures will be followed:

- The teacher will request a time out where a student is removed from the classroom
- Discipline will include parent administered consequences, a behavior contract, in-house suspension, out of school suspension, exclusion or expulsion

- Parent contact is made, and the student will not be allowed to return to class until the parent or guardian is reached
- Discipline will be administered immediately

Rewards

- Promotes good behavior aligned with the school's ethos.
- Focuses on personal responsibility, self-discipline, and motivation.
- Encourages students to act with integrity, honesty, fairness, and justice.
- Emphasizes respect for individuals, groups, and communities.
- Students are taught to take responsibility for their actions and their consequences.

DOCUMENT CONTROL

COMPLIANCE	
<i>Compliant with</i>	Local legislation, CIS and NEASC

AUDIENCE	
<i>Internal</i>	All staff in Dasman Bilingual School

VERSION CONTROL	
<i>Author</i>	SLT & Fay Khan
<i>Implementation</i>	Annually-August to June
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